

Scrutiny Work Programme

Meeting Date	Agenda Item	Background/Description	Lead Officer/ Lead Member
Jan/Feb 2021	Step-back review of Covid-19 response and recovery	Workshop on Covid-19 response and recovery.	Specialist (Scrutiny and member development) and Director Strategy and Commissioning
Jan 2021	Review of Member Portal (website for elected district councillors)	Update from Members portal continuous improvement work. Survey responses and future development plans.	Specialist (Scrutiny & Member Development) and Digital Specialist (Business Relationship & Planning)
TBC	CIL Update/S106	Verbal update on progress with Community Infrastructure Levy - allocation and prioritisation of the funding. Review of charges associated with administering section 106 agreements.	Case Service Team Leader (Service Delivery)
TBC (on hold due to Covid-19)	Overview of Voluntary sector support and draft Commissioning Model	At the January meeting of Scrutiny Committee members requested to have input to the draft Commissioning Model to replace strategic grants	Specialist (Strategic Planning)
TBC (on hold due to Covid-19)	Resident Survey	At the March Overview and Scrutiny Committee meeting when the Council performance report was being reviewed there was reference to a resident survey being conducted to capture feedback qualitative information, the survey structure and content will be discussed at this meeting.	Specialist (Performance)
TBC (on hold due to Covid-19)	Quarterly Corporate Performance Reports	The Committee review the Performance Reports on a quarterly basis, they use this tool to ensure Council services are managed well and deliver effectively for local people. The committee use the information to help identify problems and improve services.	Specialist (Performance)

Meeting Date	Agenda Item	Background/Description	Lead Officer/ Lead Member
TBC	Quarterly updates on commercial investments	Regular updates/reviews of commercial investments.	(Income and opportunities manager)

The Somerset Waste Board and Somerset Waste Partnership Forward Plan of key decisions can be viewed at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=196&RD=0>

Agendas and minutes for the Heart of the South West (HotSW) Local Enterprise Partnership (LEP) Joint Scrutiny Committee can be viewed at:

<https://democracy.devon.gov.uk/ieListMeetings.aspx?CId=456&Year=0>

Current Task & Finish Reviews (some have been suspended due to Covid-19)

Date Commenced	Title and Purpose	Members
Jan / Feb 2020 <i>(reconvened mid July 2020)</i>	Council Tax Support Scheme 2021/2022 - to ensure the Council Tax Scheme is still effective for both recipients and the Council.	Cllrs Rob Stickland, Sue Osborne, Charlie Hull and Tim Kerley. (with the Customer Connect Team Manager)
Oct 2020	Productivity Analysis – understanding the cost of services, products and process.	Robin Bastable, Nicola Clark, Jeny Snell, Brian Hamilton, Crispin Raikes and Gerard Tucker. (with the Income & Opportunities Manager)
TBC	Reviewing the delivery and availability of high speed broadband across the district (with external partners i.e providers)	Cllr Sue Osborne, Cllr Brian Hamilton, with Joe Walsh (ED) and Steph Gold.

Date Commenced	Title and Purpose	Members
TBC	Understand the effect of short term lettings in South Somerset, how to minimise risks and maximise positive economic impact. (Airbnb type rentals) on Tourism, Business Rates, Housing and Regeneration across South Somerset.	Cllr Brian Hamilton, Cllr Nicola Clark
Dec 2020	SSDC Environment Strategy - assist the Communities of Practice to aid delivery plan.	Cllr Charlie Hull and, Cllr Sarah Dyke Cllr Jeny Snell, Cllr Gerard Tucker

If you have any suggested topics for Scrutiny Committee to consider please contact Specialist (Members) – stephanie.gold@southsomerset.gov.uk

Other Scrutiny working groups/workshops

Meeting date	Title	Description	Officers/Members
TBC	Role of Scrutiny & Audit	Guidance on the role of both Scrutiny and Audit, with a clear definition of the lines between the two functions.	Specialist (Scrutiny and Member development) and S105 Monitoring officer
Dec 2020	Planning service	Review of re-imagining planning workshops	(Lead Specialist Built Environment) (Director Service Delivery)